

EDDIE BAZA CALVO
Governor



RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

Honorable Judith T. Won Pat, Ed.D.
Speaker
I Mina'trentai Dos Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

JUN 12 2013

32-13-486

Office of the Speaker
Judith T. Won Pat, Ed. D.

Date 6/12/13
Time 1:32 PM
Received by [Signature]

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE: Debra Duenas
POSITION: Member, Guam Public Library System Board
TERM LENGTH: **Three (3) years**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,


RAY TENORIO
Acting Governor of Guam

2013 JUN 12 PM 1:52
[Signature]

Enclosure



EDDIE BAZA CALVO
Governor



RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

JUN 12 2013

Ms. Debra Duenas
P.O. Box 22223
Barrigada, Guam 96921

RE: Board Appointment

Dear Ms. Duenas:

Thank you for your commitment to serve the people of Guam. The Calvo Tenorio administration is facing unprecedented challenges, both near and long-term. The task ahead of us will require the collective efforts of the best minds who will have the courage to make tough decisions for the good of all our people. I hereby appoint you to serve in the Calvo Tenorio administration as:

Member, Guam Public Library System Board
Term: Three (3) years

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. Please contact the Office of the Governor at 472-8931 for further processing.

Senseramente,



RAY TENORIO
Acting Governor of Guam





OFFICE OF THE GOVERNOR
GUAM

The following is information required for submission to the Speaker of *I Liheslaturan Guåhan* in accordance with 4 G.C.A. § 2103.5 of the Guam Code Annotated.

1. Citizenship: USA
2. DOB: [REDACTED] Age: [REDACTED]
3. Residential Address (**NOT mailing address**):
[REDACTED]
[REDACTED]
4. Email Address: dsduenas@guam.net
5. Have you ever been convicted of a crime? Yes No
If yes, please explain:

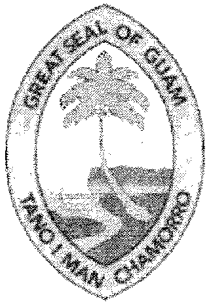
6. Have you ever been declared mentally incompetent by any court? Yes No

7. Have you ever been found **not** guilty or **not** punishable in any criminal proceedings by reason of insanity?
Yes No
If yes, please explain:

8. Have you ever been confined to a mental institution? Yes No
If yes, please explain:

SIGNATURE

1-28-13
DATE



Appointment application

TODAY'S DATE: _____

POSITION APPLYING FOR:

- Director
- Deputy Director
- Boards/Commission
- Other _____

AGENCY/DEPARTMENT/BOARDS/COMMISSION DESIRED: List top 3 choices.

1. Guam Public Library System Board

2. _____

3. _____

Would you consider any other positions than listed above? YES NO

GENERAL INFORMATION

NAME: Debra S. Duenas

MAILING ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

HOME PHONE: _____ **WORK PHONE:** _____ **CELL/PAGER:** _____

SOCIAL SECURITY NUMBER: 474-84-2477

LICENSES:	TYPE	EXPIRATION DATE
_____	Drivers - Operator	_____
_____	_____	_____
_____	_____	_____

BACKGROUND INFORMATION

List your prior Government of Guam Appointments and dates of service:

Government of Guam Appointment	Dates of Service
_____	_____
_____	_____
_____	_____
_____	_____

Cont'd.

List all prior other government service excluding Government of Guam:

Other Government Appointment

Dates of Service

_____	_____
_____	_____
_____	_____
_____	_____

REFERENCES

List three (3) character and family references (name, address, & telephone number):

NAME	ADDRESS	PHONE
1. <u>Lindsey Rousan</u>	[REDACTED]	_____
2. <u>Tricia Moylan</u>		_____
3. <u>Vikki Subbert</u>		_____

EDUCATION

Education (Circle highest grade completed & degree)

High School: 9 10 11 12 College: 1 2 3 4 AA BA BS Post-Grad: MBA JD MA MS PhD

Location: San Jose, CA

School Attended: UOG

School Attended: National University

Location: Guam

Location: La Jolla, CA

Concentration: Language Arts

Concentration: Creative Writing

Degree: Secondary Ed/English

Degree: Masters of Fine Arts

Attended From: _____ to Dec-01

Attended From: Sep-05 to Dec-07

Other Degrees or Certificates: MLIS in progress, graduation in July 2013 from Univ of North Texas

TRAINING

Cont'd.

Include professional institutes, seminars, and on-the-job training attended with date:

INSTITUTE/SEMINARS/ON-THE-JOB

DATE

Strategic Learning Communities - Libraries I - IMLS/PREL - 5 days

Aug 16, 10

Strategic Learning Communities - Libraries II - IMLS/PREL - 5 days - 2011

Information Resources and Advocacy for Diverse Communities

Mar 31, 12

Pacific Islands Association of Libraries and Archives, Annual Conference - 3 days

Nov 15, 12

AWARDS

List all educational, professional, civic awards, & recognition for public service:

Reading is Fundamental Volunteer of the Year - 2011

Please see my resume for list of academic honors.

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level, list organizations, activities participated in, offices held:

American Library Association - 1999-2001, 2011 to present

Hawaii Library Association - 2011 to present

ARRA Committee - 2009 - present

Pacific Islands Association of Libraries and Archives - 1999-2001, 2011 to present

COMMUNITY/CIVIC INVOLVEMENT

List organizations, activities participated in, offices held:

Guam Legal Services - PADD Advisor Board - 2012 to present

Guam Girl Scouts - 1995-1997, 2010 to present

JQSMES PTO Treasurer - 2004 - 2007

PUBLICATIONS & PRESENTATIONS

Cont'd.

List published articles, papers delivered at professional meetings:

Pacific Educators Conference - Coauthor of curriculum for 'Office Aide' class structure, with Ree Rotundi, counselor from Simon Sanchez.

Language Arts Conference - The Caldecott Challenge - grant program results from a reading promotional project.

MILITARY SERVICE

List type of discharge, branch, rank at discharge, current status, record of any court marshals or non-judicial punishment under the Uniform Code of Military Justice, & special distinctions & honors. Please attach copy of DD214.

US Navy, Honorably Discharged, E-3

EMPLOYMENT HISTORY

EMPLOYMENT EXPERIENCE: Please begin with your present or last positions you have held for the past ten years. Account for all periods of employment including military service, volunteer work, self employment and periods of unemployment in separate blocks. Use separate blocks if your duties and responsibilities changed while working for the same employer. For volunteer work, write the word "Volunteer" in the salary section for that block. To receive full credit for your experience, describe in detail the tasks you were assigned. If you supervised others, explain your duties as a supervisor and indicate the number and kinds of employees you supervised. If more space is needed, please use supplemental form attached. Your answers may be verified with former employers.

1	Employer: Guam Department of Education	From: Sep-01	To: Jan-13
Address: P.O. Box DE		<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time	
City: Hagatna	State GU	Zip 96910	Average hours worked per week: 40
Name of Supervisor: Tricia Moylan		Starting Salary: _____ per _____	
Your Title: Teacher Librarian		Ending Salary: \$47,194.00 per annum	
Duties & Responsibilities:		<input type="radio"/> Resigned <input type="radio"/> Discharged <input type="radio"/> Other	
Administrative functions - business plans, grants, inventories, financial management of 27-05 and NAF account, annual reporting, curriculum assistance for teachers, principal designate when needed, procurement, maintain library collection and automation systems, special programs			
Teaching functions - instruct students in information literacy skills, assist with curriculum needs, lending library materials, SAT 10 Administrative coordinator 2003 - to present			
May we contact your previous employer: <input checked="" type="radio"/> YES <input type="radio"/> NO		Reason(s) for Leaving:	
What did you NOT like about your job?			
2	Employer: Guam Department of Education	From: Sep-01	To: Jan-13
Address: P.O. Box DE		<input type="radio"/> Full-Time <input checked="" type="radio"/> Part-Time	

Cont'd.

City: Hagatna	State GU	Zip 96921	Average hours worked per week:
Name of Supervisor:			Starting Salary: _____ per
Your Title: Other capacities			Ending Salary: _____ per
Duties & Responsibilities:			<input type="radio"/> Resigned <input type="radio"/> Discharged <input type="radio"/> Other
Summers and Afterschool Professional Work -			
Summer secondary education - English 10, Communications			
District Library Coordinator - 2008 - 2010			
Summer Program Coordinator - 2011, 2012			
May we contact your previous employer: <input checked="" type="radio"/> YES <input type="radio"/> NO			Reason(s) for Leaving:
What did you NOT like about your job?			
3 Employer: University of Guam			Temporary
Address:			From: Jun-07 To: Dec-10
City: Mangilao			<input type="radio"/> Full-Time <input type="radio"/> Part-Time
State GU Zip			Average hours worked per week:
Name of Supervisor:			Starting Salary: \$2,500.00 per class
Your Title: Instructor			Ending Salary: \$2,500.00 per class
Duties & Responsibilities:			<input type="radio"/> Resigned <input type="radio"/> Discharged <input type="radio"/> Other
Library Science Graduate Courses offered through UOG, PIP Office			
Automation Technology, Information Technology and Popular Culture in the Classroom,			
Young Adult Literature, Collection Development			
dates are approximate			
May we contact your previous employer: <input checked="" type="radio"/> YES <input type="radio"/> NO			Reason(s) for Leaving:
What did you NOT like about your job?			
4 Employer:			Temporary
Address:			From: _____ To: _____
City:			<input type="radio"/> Full-Time <input type="radio"/> Part-Time
State Zip			Average hours worked per week:

Cont'd.

Name of Supervisor:	Starting Salary: _____ per
Your Title:	Ending Salary: _____ per
Duties & Responsibilities:	<input type="radio"/> Resigned <input type="radio"/> Discharged <input type="radio"/> Other
<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
May we contact your previous employer: <input type="radio"/> YES <input type="radio"/> NO	Reason(s) for Leaving:
What did you NOT like about your job?	

5 Employer:	From: _____ To: _____
Address:	<input type="radio"/> Full-Time <input type="radio"/> Part-Time
City: _____ State _____ Zip _____	Average hours worked per week:
Name of Supervisor:	Starting Salary: _____ per
Your Title:	Ending Salary: _____ per
Duties & Responsibilities:	<input type="radio"/> Resigned <input type="radio"/> Discharged <input type="radio"/> Other
<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
May we contact your previous employer: <input type="radio"/> YES <input type="radio"/> NO	Reason(s) for Leaving:
What did you NOT like about your job?	

Cont'd.

Explain any periods of unemployment longer than thirty days: _____

MANAGEMENT EXPERIENCE

A	Have you ever managed a Business, Department or an entire organization? <input checked="" type="radio"/> YES <input type="radio"/> NO
	If YES, did you report to a Board of Directors? <input type="radio"/> YES <input checked="" type="radio"/> NO
	If your answer is NO, please select the management position/title you held: <input type="radio"/> Lead <input type="radio"/> Administrator <input type="radio"/> Deputy Director <input type="radio"/> Supervisor <input type="radio"/> Superintendent <input type="radio"/> Assistant General Manager <input checked="" type="radio"/> Manager <input type="radio"/> Director (under a GM/CEO, President) <input type="radio"/> Vice President
B	Number of years of service in the highest ranking management position you have held. (Please check one of the following)
	<input type="radio"/> under 1 year <input type="radio"/> 9+ – 15 years
	<input type="radio"/> 1+ – 3 years <input type="radio"/> 15+ – 20 years
	<input type="radio"/> 3+ – 5 years <input type="radio"/> 20+ and up
	<input checked="" type="radio"/> 5+ – 9 years
C	Sector of Organization you served with the most years. <input checked="" type="radio"/> GOVERNMENT: <input checked="" type="radio"/> Local <input type="radio"/> Federal
	<input type="radio"/> PRIVATE
	<input type="radio"/> OTHER: _____

SUPERVISORY

Cont'd.

A	Total number of employees in the organization/department you have managed: <input checked="" type="radio"/> 50 and under <input type="radio"/> 101 – 250 <input type="radio"/> 501 and up <input type="radio"/> 51 – 100 <input type="radio"/> 251 – 500
	Average number of staff who reported directly to you: <input checked="" type="radio"/> Under 25 <input type="radio"/> 201 – 300 <input type="radio"/> 501 and up <input type="radio"/> 26 – 50 <input type="radio"/> 301 – 400 <input type="radio"/> 51 – 200 <input type="radio"/> 401 – 500
	Are you knowledgeable of the local and federal labor laws? <input checked="" type="radio"/> YES <input type="radio"/> NO

PERFORMANCE RATING

A	Was the organization/department you managed "profitable" or did your organization perform as formally planned? <input checked="" type="radio"/> YES <input type="radio"/> NO
	Variance from projected income: <input type="radio"/> Below plan <input checked="" type="radio"/> Met plan <input type="radio"/> Above plan
	Variance from projected expenses: <input type="radio"/> Below plan <input checked="" type="radio"/> Met plan <input type="radio"/> Above plan

OTHER ABILITIES

A	Have you ever participated in a strategic planning process? <input checked="" type="radio"/> YES <input type="radio"/> NO
	If YES, please select one of the following to describe your participation. <input type="radio"/> Facilitated <input type="radio"/> Directed <input type="radio"/> Implemented
	Do you have any experience with: Restructuring an organization <input checked="" type="radio"/> YES <input type="radio"/> NO Process Improvement <input checked="" type="radio"/> YES <input type="radio"/> NO Re-engineering <input type="radio"/> YES <input checked="" type="radio"/> NO Total Quality Management <input type="radio"/> YES <input checked="" type="radio"/> NO
	Have you ever participated in formal negotiations with another organization? <input type="radio"/> YES <input checked="" type="radio"/> NO
	If YES, check the boxes describing your role: <input type="checkbox"/> Observer <input type="checkbox"/> Assistant <input type="checkbox"/> Chief Negotiator <input type="checkbox"/> Advisor/Consultant
	Have you been involved in policy making process? <input checked="" type="radio"/> YES <input type="radio"/> NO
	If YES, please check the boxes which best describes your role: <input type="checkbox"/> Management <input type="checkbox"/> Board and/or Commission <input type="checkbox"/> Legislation (includes lobbying process)

TECHNOLOGY

A	Have you been involved in promoting the use of Technology in your organization? <input checked="" type="radio"/> YES <input type="radio"/> NO
	Please select all items which describes your involvement: <input type="checkbox"/> Sponsor <input type="checkbox"/> Development <input checked="" type="checkbox"/> Planning <input type="checkbox"/> Design <input type="checkbox"/> Coordination <input type="checkbox"/> Implementation

GRANTS

	Have you been involved in applying, administering, awarding Grants? <input checked="" type="radio"/> YES <input type="radio"/> NO
--	---

Cont'd.

Please check the boxes which best describes your involvement:

- | | |
|--|---|
| <input type="checkbox"/> Aide | <input checked="" type="checkbox"/> Administrator |
| <input type="checkbox"/> Researchers | <input type="checkbox"/> Reviewer |
| <input checked="" type="checkbox"/> Writer | <input type="checkbox"/> Funder |

SKILLS

Indicate appropriate letter for your skill level:

C=Course only F-Fair G-Good E= Excellent

Windows Software:	Skill Level (C-F-G-E)	Version	Skill Level (C-F-G-E)	Version
MS Word	E	2010	WordPerfect	G
Excel	E	2010	Presentation	G
PowerPoint	E	2010	Quattro Pro	None
			Lotus	None

GENERAL

Summarize and explain any experience and/or skills which you feel would be beneficial to employers: Explain:

I am a highly educated and highly motivated self starter. I have a wide background in general business before entering the education field. I have a talent for logistics and organization.

Of the jobs you have held, which did you like best? Why?

I have always liked management. It is very satisfying to see successful results come out of a company that you are steering. I do like my current job very much. There is a chaos factor when kids are involved that works.

What do you feel are your outstanding strengths?
Logical thinker, well organized, strong leader

What do you feel are your primary weaknesses?
I can tend to be driven and expect others to keep up

What gives you the most satisfaction in your work?
Seeing a project complete and fully functional

What is your concept of success?
I'd sure like to make enough money so I can actually live a comfortable life, but I think I'll have to be happy with successful completion of projects.

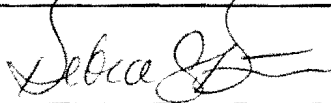
Cont'd.

Please write any additional information that you would like us to know about you (e.g. hobbies)

PLEASE READ CAREFULLY BEFORE SIGNING:

I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any misrepresentation or omission is sufficient to disqualify me for employment or may result in a discharge if employed. I authorize my former employers, schools, government agencies and other entities to give any information (including fact or opinion) they may have regarding me, whether or not it is on their record. I hereby release them and the company from all liabilities as a result of furnishing and receiving this information. I understand that any offer of employment is subject to satisfactory references. I understand and agree that I may be required to submit to pre-employment drug test and post-offer medical examination as part of my application for employment with the offer of employment conditioned on the result of such test and examination. I also understand and agree that at any time during my employment, I may be required to submit to a drug test and/or a medical examination. I authorize the physician conducting the examination and any laboratory testing any specimen obtained by the physician or collection site to disclose the results of the examination and the laboratory test to the organization I am applying to. If employed, I agree to abide by my employer's policies and recognize that this application is not intended in any way to create an employment contract.

Signature of Applicant:



Date:

1-28-13

Your application will be placed in our active application files for twelve months. If you are not employed within six months but still wish to be considered for a specific opening, please contact the Governor's Office to inform us of the specific opening for which you wish to be considered.



STATEMENT OF FINANCIAL INTERESTS

TO: Governor Eddie Baza Calvo
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Debra S. Duenas

Social Security #: [REDACTED]

- I have no financial interest in any business
- I do have interest(s) in the following business(es):

Name and address of business interest:

Type and amount of interest

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Debra S. Duenas

Signature (sign in ink)

1, 28, 13

Date



STATEMENT OF TAX LIABILITIES

TO: Governor Eddie Baza Calvo
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Debra S. Duenas

Social Security #: [REDACTED]

- I have no delinquent or past-due tax liabilities
- I do have delinquent or past due liabilities as follows:

Name and address of business interest:

Type and amount of interest

 [REDACTED]

 [REDACTED]

USA

 [REDACTED]

 dsduenas@guam.net

 X

 X

 X

Debra S. Duenas
Signature (sign in ink)

1/28/13
Date

Cont'd.

Submit



**Government of Guam
 GUAM POLICE DEPARTMENT
 RECORDS & IDENTIFICATION SECTION
 P.O. Box 23909
 Guam Main Facility, Guam 96921**



February 6, 2013

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	Debra S. DUENAS		
DATE OF BIRTH:	[REDACTED]	FINGERPRINT #:	NONE
○	The individual has no record of arrest(s) in GPD files that are subject to Guam law and rules and regulations of the Department.		

*****NOTHING FOLLOWS*****

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY. THIS CLEARANCE DOES NOT REFLECT ARREST(S) PENDING ADJUDICATION

[Handwritten signature]

By Direction: RCamacho

[Handwritten signature]

**FRED E. BORDALLO, JR.
 Chief of Police**

The absence of an original GUAM POLICE seal invalidates this police clearance.
 REVISED 07/12/11



SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagåtña, Guam 96910

Telephone (671) 475-3370
Fax (671) 477-1500

RICHARD B. MARTINEZ
Clerk of Courts

Name: DEBRA S DUENAS

SS#:

ID# GUAM DL#

Date of Birth

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

- A. No Case Found.
- B. 1. Criminal Case No.
- 2. Criminal Case No.
- 3. Criminal Case No.
- 4. Criminal Case No.
- 5. Criminal Case No.

Criminal Record: Page of

Civil Cases:

- A. No Case Found
- B. 1. Civil Case No.
- 2. Civil Case No.
- 3. Civil Case No.
- 4. Civil Case No.
- 5. Civil Case No.

Civil Record: Page of

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatna, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: February 06, 2013

RICHARD B. MARTINEZ
Clerk of Courts

BY:


LORRAINE C CRUZ
Deputy Clerk

Prepared By: JML



The absence of an original Court Seal invalidates this document

Debra S. Dueñas

Objective

I have served the Guam Department of Education for over 10 years in a variety of capacities. The education of our children is the best ways to provide for a better tomorrow, no matter which community you reside within. As a librarian, I have a unique opportunity to introduce my students to new information and therefore new ideas and dreams for the future.

Professional Accomplishments

Teacher Librarian

- Serving elementary students as a school librarian, and serving the school as a library administrator
- SAT 10 Administrator for JQ San Miguel Elementary School 2003-Present
- Teaching English and Communications at the secondary level
- Teaching Library Science courses through the Continuing Education services at the University of Guam to certified librarians and potential new librarians.
- Serving the GDOE library cohort as Library Services Coordinator

Grant Writer

- RIF Free Book Distribution Grant – Currently in the fifth calendar year of active renewal. Approximately \$4000 annual. Giving free books to the students of our school's population. Community service partnership with Macy's and other businesses has brought in another \$4000 for this program.
- Literacy Through School Libraries (Federal) – Co-author SY 09-10 and 10-11 grant, approximately \$27,000 annual
- Physical Education Initiative Grant – SY 2005-2006. \$1000 Providing physical education equipment and in-school health programs.
- Home School Connections Grant – SY 2004-2005. \$1600 Promoting family literacy and parental involvement in school learning and administration.
- Utilization FEMA disaster Relief Grant – SY 2004-2005 \$17,000 Administration, procurement and inventory for school library and text book grant monies.
- School Learning Improvement Program Grant – SY 2003-2004 \$12,000 for Learning Centers for classrooms for Science, Social Studies and Math
- Growing Up Wise (Library Teacher Parent Program) – SY 2002-2003. \$1000 Proving character education materials to create awareness of personal attributes and encourage self-discovery through literature.
- International Reading Association – Reading Challenge Grant – SY 2002-2003. \$600 Promoting understanding of illustration relating to literature.

Reaching Out

- Spelling Bee Coordinator – SY 2009 – to present
- Girl Scout Leader – SY 1995-1996, 1996-1997, 2010-2013
- PTO Treasurer – SY 2004-2005 through SY 2006-2007
- Guam Legal Services – Protection and Advocacy for Developmental Disabilities – Advisory Board – 2012 to present

Debra S. Dueñas**Professional Connections**

- Union Steward – SY 2002-2003 through Present
- International Reading Association – SY 1999-2000 through 2005-2006, served as a Table Chair for Hard Covers for two years.
- ARRA Committee Member – SY 2009-to present
- American Library Association - 1999 to 2001, 2011-present
- Hawaii Library Association – 2011 to present

Employment History

September 2001 - Present	Teacher Librarian	J.Q. San Miguel Elementary, Tricia Moylan, Principal, Department of Education, P.O. Box DE, Hagatna, Guam 96932
Summers	Teacher – Communications, English Summer school coordinator 2011, 2012	Secondary Schools, Guam Department of Education, Hagatna, Guam
SY 08-09 to SY 09-10	Library Cohort Program Coordinator	Department of Curriculum and Instruction, Guam Department of Education, Hagatna, Guam
2007-2010	Professional Development Instructor – Automation Technology, Information Technology and Popular Culture in the Classroom, Young Adult Literature, Collection Development	Professional and International Programs, University of Guam, Mangilao, Guam

Education

December 2001	BA Education, Language Arts and English, Library Science Minor	University of Guam, Mangilao, Guam
December 2007	MFA English, Creative Writing	National University, La Jolla, CA
Partial and pending	MA American History	American Military University, WV
Professional Development	Non-degree	University of San Diego, CA
December 2011 - present	Master Library and Information Science	University of North Texas, TX

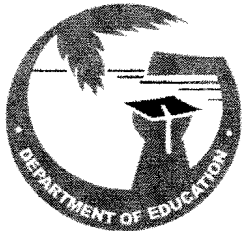
Debra S. Dueñas

Honors and Awards

President's List	1987, 1988, 1989, 1999, 1999, 2000, 2000, 2001, 2001	University of Guam, Mangilao, Guam
Dean's List	1989	University of Guam, Mangilao, Guam
Regent's List	1999, 2000, 2000, 2001, 2001	University of Guam, Mangilao, Guam
Honor Society	Chi Omicron Gamma 2001	University of Guam, Mangilao, Guam

References

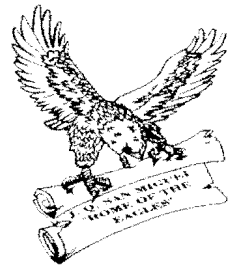
References upon request.



Jon J. P. Fernandez
Superintendent of Education

**DEPARTMENT OF EDUCATION
JUAN Q. SAN MIGUEL ELEMENTARY**

*Post Office Box DE
Hagåtña, Guam 96910
Telephone: (671) 477-9368/70/71
Email: www.doe.edu.gu*



Tricia B. Moylan
Principal
Rosella S. Campos
Assistant Principal

January 10, 2013

Dear Sir or Madame,

I am writing in regards to Mrs. Debra Duenas, School Librarian at J.Q. San Miguel Elementary School, and it is my pleasure to recommend her for her appointment to your council. Over the past two years, I have had the opportunity to work with Mrs. Duenas and have been impressed with her performance in several important capacities at our school. Firstly, she runs our school library effectively and efficiently and fosters a wonderful environment for students and faculty alike. She strives to accommodate teachers, students, and guests and is constantly hosting special presentations and events. As our librarian, she has responsibly managed grant funds to ensure that our students and teachers receive the maximum benefit from the funding. She has also administered the RIF program and maintained a positive working relationship with Macy's so that our disadvantaged population can receive free books several times a year. Mrs. Duenas has been one of the more active members of our faculty and has voluntarily taken on extra responsibilities and leadership roles time and time again. She organizes our site-based Girl Scouts program and is a leader for the other advisors, parents, and students. Her leadership, financial, business, and organizational skills would truly be an asset to the Council on Public Libraries.

Sincerely,

Lindsey Dwiggin Rousan,
School Counselor

Eagles soar for
Academic achievement
Growth of mind, body, and spirit,
Lifelong learning in a safe
Environment for all
Students

January 31, 2013


Buenas yan Hafa Adai Governor Calvo,

I am a colleague of Ms. Debra Duenas. We have worked together in our respective school libraries for many years. My name is Vikki Subbert and I currently work as the librarian of Merizo Martyrs Memorial School. I am writing this letter to recommend Ms. Duenas for a position on the Library Board. I feel that she would be a great asset.

In the 15 years that I have known Debra Duenas she has never backed out of a project that she has agreed to commit herself to. You could not find a more dedicated, and honorable person to serve on the Library Board. Ms. Duenas is hardworking and very knowledgeable about libraries. She is currently working on her masters in library science, and is very close to completing this rigorous program. Ms. Duenas is the person that public school librarians turn to when we need assistance with our libraries. She is a very organized, dependable and trustworthy person. She is always willing to help us no matter how busy she is, and she gives her assistance graciously. You could not select a better person to serve our island then by asking Ms. Debra Duenas to serve on the Library Board.

If you need to contact me you may call the school at 828-8779, or email me at vssubbert@gdoe.net. Thank you for taking the time to read this letter.

Sincerely,



Vikki Subbert

School Librarian

Merizo Martyrs Memorial School



**Guam Department of Education
Juan Q. San Miguel Elementary School
P. O. Box DE, Agana, Guam 96932
477-9370 / 477-9371**



**Jon Fernandez
Superintendent of Education**

**Tricia Moylan
Principal
Rosella Campos
Assistant Principal**

February 6, 2013

Tricia Moylan, Principal
Guam Department of Education
J.Q. San Miguel Elementary
491 Clara Road
Toto, GU 96910

Dear Governor Calvo,

I am pleased to recommend Debra Shackleton Dueñas for a position on the Public Library System Board. Ms. Dueñas has demonstrated efficient management skills in her positions as our librarian, and a reliable dedication to the school community.

The library position includes the management of several funds, the creation of business plans and budgets, and grant writing. Her current grant project is the Reading is Fundamental Free Book Grant, which is providing our school population reading materials for the fifth consecutive year. Ms. Dueñas also coordinates several special projects such as Spelling Bee, SAT 10 testing, and Summer School Coordinator, and can be counted on to contribute wherever needed.

Ms. Dueñas reaches out to the community through our school by serving with Guam Girl Scouts and the Guam Legal Services Advisory Board for the Protection and Advocacy for Persons with Developmental Disabilities.

Ms. Dueñas has been an asset to J.Q. San Miguel, and the office of Curriculum and Instruction as a coordinator for the district's library cohort. I believe she would be an asset to you and the Public Library System as well.

Sincerely,

A handwritten signature in black ink, appearing to read "Tricia Moylan".

Tricia Moylan, Principal

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Signature



Date

6/7/13